



26 February 2024

Dear parent/guardian,

Murrayville Community College is looking forward to another great year of teaching and learning and would like to advise you of our college's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary.

Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

#### **Extra-Curricular Items and Activities**

Murrayville Community College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

#### **Financial Support for Families**

Murrayville Community College understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund (for families that hold a valid Health Care Card or Pensioner Concession Card)
- Centrepay
- Flexible payment arrangements

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Dana Lumb

Ph: 03 5095 2001 | Email: [dana.lumb@education.vic.gov.au](mailto:dana.lumb@education.vic.gov.au)

**Please send a copy of your valid Health Care Card or Pensioner Concession Card as soon as possible so we can claim for Camps, Sports and Excursions Fund now.**

#### **Educational items for students to own**

At the end of the year a stationary list was sent home that recommended what you should purchase for your child to individually own and use.

#### **Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis.

Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

Yours sincerely,

**Natasha Mudie**

Natasha Mudie

Principal

<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum	<b>Amount</b>
<i>Year 11 classroom consumables, materials &amp; equipment</i> <ul style="list-style-type: none"> <li>• <i>Art – Paint &amp; Art supplies</i></li> <li>• <i>Technology – materials &amp; fittings</i></li> <li>• <i>English - Class sets</i></li> </ul>	\$20
<i>Year 11 Online Subscriptions</i> <ul style="list-style-type: none"> <li>• <i>Edrolo</i></li> </ul>	\$50
<i>Year 11 ICT Devices - Laptops</i>	\$100
<i>Year 11 Printing and photocopying of worksheets and learning materials</i>	\$10
<i>Year 11 Whole school events</i> <ul style="list-style-type: none"> <li>• <i>Local Excursions</i></li> <li>• <i>Cultural Activities</i></li> <li>• <i>Incursions</i></li> </ul>	\$20
<b>Other Contributions</b> - for non-curriculum items and activities	<b>Amount</b>
<i>Nil contributions requested</i>	
<b>Extra-Curricular Items and Activities</b>	<b>Amount</b>
<i>We are now requesting balance contributions for:</i> Canberra Whole Secondary School Camp in Term 1. Balance amounts will appear on your Family Statement. <i>Nil contributions requested at this time for:</i> <i>(Camp contribution is \$90 per day and there are varied Senior Camps planned this year, Bogong, Outdoor Ed, Careers Expo Retreat).</i>	
<b>Total Amount</b>	<b>\$ 200</b>

#### **Payment methods**

- BPAY Code
- Credit card (in person)
- Cash
- Cheque
- Centrepay

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate. Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.