

# Murrayville Community College Gifts, Benefits & Hospitality Policy

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## Rationale

The community expects high standard of integrity and impartiality from Victorian public sector employees and school councillors.

These individuals must not accept gifts, benefits or hospitality from people seeking to unfairly influence their decisions.

Whenever Department employees, school council employees or school councillors do accept gifts, they must always act fairly and objectively and maintain public trust by being honest, open and transparent.

## Aims

- This policy will guide all individuals as to what they need to do when considering whether to accept gifts, benefits and hospitality.
- It is underpinned by the integrity and impartiality values and principles specified in the *Public Administration Act 2004*, the *Code of Conduct for Victorian Public Sector Employees* and the *School Council Code of Conduct*.

## Implementation

Murrayville Community College will adhere to the DEECD's recommended Gifts, Benefits and Hospitality Guidelines and will keep a gift register which will be monitored by the Principal and annually reviewed by the College Council.

This policy will be communicated each year to staff at a P-12 staff meeting and to school councillors at a council meeting each year.

## Evaluation

When First Approved: 18th August 2014

Scheduled for Review : February 2025